

# Colchester and Parks Recreation

MEETING MINUTES  
Colchester Parks & Recreation Commission  
May 5, 2014, 7:00p.m.  
Bacon Academy Media Center

HANCOCK A. BRAY  
TOWN CLERK

Paula McDowell

2014 MAY - 7 PM 3:46

RECEIVED  
COLCHESTER, CT

**Members Present:** S. O'Leary, E. Kundahl, N. Kaplan, L. Dimock, T. Loskant, D. O'Brien, L. Stephenson, C. Ferrante(arrived 7:08pm)  
**Members Absent:** K. Moody  
**Others Present:** Paula McDowell, Sharon Murphy-Boski, Frank Ricci, Jeff Blumberger and Civic Students

**1. Call to Order**

Chairman O'Leary called the May 5, 2014 meeting to order at 7:02 p.m.

**2. Additions to Agenda**

N. Kaplan **MOTIONED** to add "Discussion and Possible Action on Field Scheduling for August Time Frame" as item #7 and renumber agenda accordingly. **SECONDED** by L. Dimock. All members present voted in favor, **MOTION CARRIED.**

**3. Citizen's Comments**

Sharon Murphy-Boski asked if a board member would be willing to talk to her after the meeting regarding how the commission functions in conjunction with the department of Parks & Recreation. Chairman O'Leary replied that a board member would be available.

**4. Acceptance of Minutes: April 7, 2014**

T. Loskant **MOTIONED** to approve the minutes of the April 7, 2014 meeting. **SECONDED** by L. Stephenson. E. Kundahl and D. O'Brien abstained. All other members present voted in favor, **MOTION CARRIED.**

**5. Reading of Correspondence**

Chairman O'Leary stated he did receive an email from Frank Ricci which he will address under item #7.

**6. Committee Reports**

- **Facilities** – E. Kundahl reported that the condition of R7 field is not looking good due to Lacrosse playing on the field following rainfall. E. Kundahl also stated that on the weekend it has been left to league discretion if a field is playable or not but it seems they are not making very good decisions and suggested that Park & Recreation make the call regarding playable fields with the upcoming Lacrosse Tournament. Chairman O'Leary asked C. Hancin to reach out to Dawn Newton regarding the policy on the fields, appoint an administrator to make that call on the weekends and reach out to T. Angel to be educated on the guidelines of a playable field.
- **Finance/Administration** – none
- **Programs** – none
- **BOS Liaison** – none
- **BOE Liaison** – none

**7. Discussion and Possible Action on Field Scheduling for August Time Frame**

Chairman O'Leary stated there has been confusion regarding timeframes and when sport council meetings are held with an overlap in August. Chairman O'Leary stated he would like to create a subcommittee to bring all the different leagues together to develop a scheduling policy that works for all leagues and Frank Ricci has graciously offered to head it.

**8. Discussion and Possible Action on the Fireworks Bid for 57 Fest**

C. Hancin stated she received bids from three vendors for the 57 Fest fireworks. Discussion was had. C. Ferrante **MOTIONED** to accept the 57 Fest Fireworks bid from Zambelli Fireworks Mfg. Co. in the amount of \$7,000 with the request to shorten the show. **SECONDED** by E. Kundahl. All members present voted in favor **MOTIONED CARRIED**.

**9. Recreation Supervisor's Report (Monthly)**

A. Pizzutiello and J. Lefler submitted the Recreation Supervisor's report for April that stated Spring programs continue to run as session one began in late April, Spring Clean Up was a great success, day camp staff has been hired, Camp S.P.A.R.K took place during spring break and had a great response, a new running program called Couch-to-5KN has received great response, Flag Football was cancelled for the spring due to low enrollment, Wendy Maranda is the new Power Hour Yoga instructor and Stephanie Bassham has taken over Tabata Bootcamp and Kettlebell. N. Kaplan **MOTIONED** to accept the Recreation Supervisor's Report. **SECONDED** by E. Kundahl. All members present voted in favor, **MOTION CARRIED**.

**10. Recreation Manager's Report**

C. Hancin read the Recreation Manager's report that stated sponsorship funds are still needed for the concerts on the green, summer camp and 57 fest, the meeting for the Endorsed Sport Leagues to reserve for fall is June 23<sup>rd</sup> at 6pm in Town Hall, they have partnered with SECT Recreation Departments to offer a new program, The PARK Race, that will kick off on May 31<sup>st</sup> at Esker Point Beach in Groton, Summer Connections will be released on May 30<sup>th</sup>, the Colchester Civic Orchestra's summer concert will be held on May 17<sup>th</sup> at 7:00pm at the Colchester Federated Church, the Dog Park Spring Easter Hunt was a success and the Colchester Community Theater workshop will be held at Bacon Academy Auditorium on July 7<sup>th</sup> through July 18<sup>th</sup> from 9am to 12pm with auditions being held on June 1<sup>st</sup> from 1:00pm to 3:00pm at the Colchester Synagogue and June 5<sup>th</sup> from 6:00pm to 8:00pm at the St. Andrew Church Hall. E. Kundahl **MOTIONED** to accept the Recreation Manager's Report. **SECONDED** by L. Dimock. All members present voted in favor, **MOTION CARRIED**.

**11. General Comments**

C. Ferrante stated his concern regarding receiving multiple field closer emails. Chairman O'Leary stated he sent a letter to First Selectman Schuster resigning from his position with the Park & Recreation Committee due to work commitments. Chairman O'Leary stated that C. Ferrante has agreed to step up to fill the Chairman position. Chairman O'Leary thanked everyone for their hard work and support.

**12. Adjournment**

E. Kundahl **MOTIONED** to adjourn the meeting at 8:16 p.m. **SECONDED** by C. Ferrante. All members present voted in favor, **MOTION CARRIED**.

Respectfully Submitted,  
Gina Santos, Clerk